

MEMORANDUM

DATE: September 12, 2024

TO: K-CaTS Affiliated Faculty

FROM: Eugene Vasserman

RE: KSU Center for Cybersecurity and Trustworthy Systems (K-CaTS) Overhead Return Policy

Overhead Return: For all awards made for proposals submitted through K-CaTS, the Principal Investigator (PI) will receive two-thirds (2/3) of the overhead (SRO) collected by K-CaTS for that award, minus a five percent (5%) deduction for administrative and accounting costs. The returned overhead (the amount given to the PI) is expected to be distributed by the PI between the proposal's research team according to the original allocation of credit declared at proposal submission, and is intended for discretionary spending by the project's research team, subject to all relevant university policies and restrictions on expenditures.

Eligibility: To qualify for the overhead return, the PI must be a full-time faculty member at Kansas State University. If the PI's status changes (e.g., transition to part-time or departure from the university), eligibility for future overhead returns will cease immediately and all distributed overhead will revert to K-CaTS.

Account Management: The PI must provide a university account number into which the overhead return will be deposited. The PI will have management responsibility for this account, including any overhead sharing among project personnel. The PI is expected to adhere to university guidelines regarding fair and appropriate distribution of funds.

Return of Funds: If any overhead funds must be returned or refunded to the granting agency, the PI is responsible for repaying their share of the returned amount. K-CaTS is not responsible for returning overhead funds on behalf of the PI. Failure to comply with this requirement may result in university-enforced corrective action.

CC: Scott DeLoach, Theresa Hogenkamp